

## **TIRE REPAIRMAN SPECIALIST**

### **GENERAL RESPONSIBILITIES**

The position is responsible for changing tires and maintaining stock.

### **ESSENTIAL TASKS**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Repair vehicle tubes and tires in the field and at the garage; make road calls.
- Balance tires for all vehicles.
- Order tires for all vehicles in the fleet.
- Order patches and plugs for tires.
- Send tires out for recapping.
- Clean and paint rims.
- Break down old tires and put new tires on rims.
- Request assistance and direction when needed.
- Perform related work as required.

### **KNOWLEDGE, SKILLS AND ABILITIES**

Some knowledge of the methods, tools and equipment used in the repair of automotive and grounds maintenance equipment; some knowledge of and some skill in the use and operation of shop tools and machinery; ability to adapt available tools and repair parts to simple repair problems; ability to follow oral and written instructions accurately; ability to establish and maintain effective working relationships with associates.

### **EDUCATION AND EXPERIENCE**

High school graduate or GED. Some experience in auto servicing.

A comparable amount of training and experience may be substituted for the minimum qualifications.

### **PHYSICAL REQUIREMENTS**

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift articles up to 50 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

### **SPECIAL REQUIREMENTS**

Possession of a valid Virginia Commercial Driver's License within 90 days.

FLSA status: Non-exempt	Description: Rev. 6/00
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