



CUSTODIAN II

GENERAL RESPONSIBILITIES

Perform intermediate unskilled work in the care and cleaning of school buildings and grounds. Supervise other custodial staff members.

ESSENTIAL TASKS

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- May serve as the head night custodian in an elementary school.
- Secure building; take out the trash, clean bathrooms, hallways, classrooms, and the gym.
- Mop and buff the halls.
- Clean the cafeteria after the school activities.
- Change lights; fill all the paper towel dispensers, and toilet paper dispensers.
- Clean and Dust high and low, clean the chalkboards and trays, wipe clean the desks, empty trashcans.
- Clean all the bathroom stalls and sinks, fill toilet paper dispenser, soap dispenser, paper towel dispenser, sweep and mop the floors, wipe the walls.
- Sweep, mop, buff, strip and wipe all the walls.
- Clean gym, sweep and spot mop, clean water fountains, and clean up after activities.
- Occasionally supervise Custodian I's.
- Set up and pick up chairs, clean, sweep and pick up all trash.
- Replace lights on a daily basis for inside and outside of the school building.
- Assist when other staff members are out.
- Perform related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

General knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to establish and maintain effective working relationships with associates and school staff; basic ability to read and speak/understand English.

EDUCATION AND EXPERIENCE

GED or some high school. Some custodial experience preferable. Some experience involving leading other custodians in a school setting.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift 50 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

SPECIAL REQUIREMENTS

None

FLSA status: Non-exempt	Description: Rev. 6/00, 4/16
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