

## **CARPENTRY CRAFTSMAN III**

### **GENERAL RESPONSIBILITIES**

Perform difficult skilled work in the maintenance, repair, modification, installation and construction of wooden and related structures in school buildings. Supervision is exercised over assigned personnel.

### **ESSENTIAL TASKS**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Install and maintain windows, locks, flooring, tile and a variety of wooden structures; maintain records; prepare reports.
- Design and produce furniture for offices and classrooms.
- Reproduce furniture from photographs, drawings, or verbal/written statements.
- Design and execute production line techniques (jigs) in cases where quantity of product is required.
- Plan renovations/modifications of room systems where quality of fit and finish is critical (high visibility areas).
- Consult with carpenters/painters on kinds of wood and finish necessary for jobs.
- Instruct other carpenters in techniques necessary to accomplish color and finish.
- Perform precision carpentry work.
- Control the issuance of tools and materials in the carpentry shop (inventories).
- Perform related work as required.

### **KNOWLEDGE, SKILLS AND ABILITIES**

Thorough knowledge of the common practices, tools, terminology and safety precautions of the carpentry trade; some knowledge of the use and characteristics of common building materials; thorough knowledge of plumbing and electric methods, tools and procedures; skill in the use of carpentry tools and wood working equipment; ability to work from sketches, drawings, plans or specifications; ability to follow oral and written instructions; ability to estimate needed materials and time required for various jobs; ability to establish and maintain effective working relationships with associates.

### **EDUCATION AND EXPERIENCE**

Graduation from high school and extensive experience in carpentry work.  
A comparable amount of training and experience may be substituted for the minimum qualifications.



## **PHYSICAL REQUIREMENTS**

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift 70 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

## **SPECIAL REQUIREMENTS**

Possession of a valid driver's license.

FLSA status: Non-exempt	Description: Rev. 6/00
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